A logo for a coffee shop

Description automatically generated

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FUNCTION ORDER SHEET 2025** | | | | |
| Required Day  Required Date  Required Time |  | Company  Contact Name  Telephone No |  | |
|  |  | |
|  |  | |
| **Total number of covers** |  | **Charity number:** |  | |
| Any special dietary requirements / Comments |  | **Deliver to:** |  | |
| **Invoice email address** |  | |
| **Customer Order Requirements** | | | | |
|  | | Cost per Person | Number | Total |
| Sandwiches with crisps | | 3.95 |  |  |
| Sandwiches without crisps | | 3.75 |  |  |
| Sandwiches with Soup | | 5.80 |  |  |
| Mixed Platter (sandwiches/ rolls) with crisps: | | 4.75 |  |  |
| Mixed Platter (sandwiches/ rolls) without crisps | | 4.50 |  |  |
| Mixed Platter (sandwiches /rolls) with Soup | | 6.60 |  |  |
| Cold meat platter served with bread and Salad selection | | 6.60 |  |  |
| Mini Quiche | | 1.40 |  |  |
| Sausage Rolls | | 1.60 |  |  |
| Cheese rolls | | 1.50 |  |  |
| Cheese and Biscuit platter | | 5.80 |  |  |
| Cheese straws | | 1.05 |  |  |
| Vol au vent (Filled) x 2 per person | | 1.60 |  |  |
| FRUIT: | |  |  |  |
| Small Basket of 4 pieces | | 4.20 |  |  |
| Whole | | 1.90 |  |  |
| Cut | | 1.40 |  |  |
| HOMEBAKES: | |  |  |  |
| Scones (large) £1.95 – Scone (small) £1.60 | | 1.95/1.60 |  |  |
| Tray bakes | | 1.70 |  |  |
| Shortbread | | 1.30 |  |  |
| Plain biscuits | | 1.05 |  |  |
| Pancakes (medium size) | | 1.05 |  |  |
| Mixed cupcake | | 1.80 |  |  |
| Tea & Coffee | | 1.50 |  |  |
| Bottled Water | | 1.30 |  |  |
| Fruit Juice (1 Litre) | | 2.10 |  |  |
| Cans | | 1.55 |  |  |
| Fruit juice cartons | | 1.30 |  |  |
| Are you looking for something else? Please get in touch and we will do our best to cater for your needs. | |  |  |  |
| **DELIVERY CHARGE (£3.00 in Inverurie, then £1.00 per mile)** | | | |  |
| **TOTAL** | |  |  |  |
| 1. **For further information contact or other requirements please do not hesitate to contact us - Tel: 01467 625645 e-mail:** [**admin@flycup.org**](mailto:admin@flycup.org) 2. **A cancellation fee with less than 48 hour's notice is chargeable at 100%** 3. **Recommendations for Fly Cup staff requirements will be advised on receipt of the order and chargeable @ £15 per hour** 4. **The above prices are subject to vat - number 266152014** | | | | |

**\*\*Please note, these prices include a 5% increase from 1st March 2025\*\***